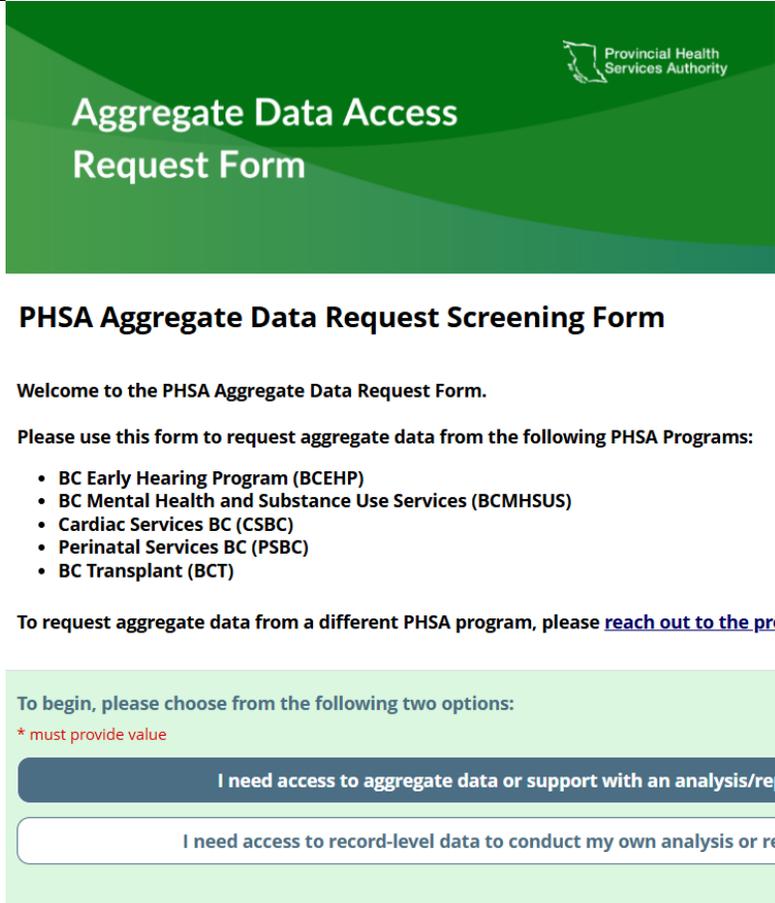


## BC Transplant Data Access Request Form Instructions: Non-Research Aggregate-Level Requests

This user guide is for **NON-RESEARCH AGGREGATE-LEVEL** data requests. For any research and/or record-level data requests, please navigate to the appropriate link and user guide in the [BC Transplant website](#).

**Link to form:** <https://rc.bcchr.ca/redcap/surveys/?s=Y84XDWTTPPFMKHA3>

<p style="text-align: center;"><b>Step 1</b></p> <p>Navigate to the Aggregate-Level DAR screening form.</p>	<p>Link: <a href="https://rc.bcchr.ca/redcap/surveys/?s=Y84XDWTTPPFMKHA3">https://rc.bcchr.ca/redcap/surveys/?s=Y84XDWTTPPFMKHA3</a></p>
<p style="text-align: center;"><b>Step 2</b></p> <p>Select 'I need access to aggregate data or support with an analysis/report'.</p>	<div style="text-align: right; margin-bottom: 10px;"> <span>AAA</span>  <span>⊕ ⊞</span> </div> 

<p><b>Step 3</b></p> <p>Select <b>'No'</b> to the research question.</p> <p>Click <b>'Submit'</b>.</p>	<p>Is this a data request for research?</p> <p>For any research-related requests for individual patient or record level data, please use PHSA's <a href="#">Data Access Request form</a>. For any research-related aggregate data requests, please <b>contact the PHSA program directly</b>.</p> <p>Use the <a href="#">PHSA Project Sorting Tool</a> to help differentiate between research and non-research projects.</p> <p>* must provide value</p> <p>No <span style="float: right;">reset</span></p> <p style="text-align: center;">Submit</p>
<p><b>Step 4</b></p> <p>Ensure that you select <b>'BC Transplant'</b> as the PHSA program you are requesting data from. Failure to do so will result in your request not being properly assigned to BCT.</p> <p>Complete all required fields, ensuring all details are as specific and as accurate as possible to minimize request review and processing time (<i>note: the screenshot on the right is truncated</i>).</p> <p>Click <b>'Submit'</b>.</p>	<p style="text-align: center;"><b>Aggregate Data Access Request Form</b></p> <p style="text-align: center;"><b>PHSA Aggregate Data Request Form</b></p> <p>Welcome to the PHSA Aggregate Data Request Form.</p> <p>Please use this form to request aggregate data from the following PHSA Programs:</p> <ul style="list-style-type: none"> <li>• BC Early Hearing Program (BCEHP)</li> <li>• BC Mental Health and Substance Use Services (BCMHSUS)</li> <li>• Cardiac Services BC (CSBC)</li> <li>• Perinatal Services BC (PSBC)</li> <li>• BC Transplant (BCT)</li> </ul> <p>Once submitted, a representative from the PHSA program will contact you for next steps.</p> <p>To request aggregate data from a different PHSA program, please <a href="#">reach out to the program directly</a> for support.</p> <p><b>PHSA Program</b></p> <p>Which PHSA Program are you requesting data from? * must provide value</p> <ul style="list-style-type: none"> <li><input type="radio"/> BC Early Hearing Program (BCEHP)</li> <li><input type="radio"/> BC Mental Health and Substance Use Services (BCMHSUS)</li> <li><input type="radio"/> Cardiac Services BC (CSBC)</li> <li><input type="radio"/> Perinatal Services BC (PSBC)</li> <li><input checked="" type="radio"/> BC Transplant (BCT)</li> </ul> <p style="text-align: right;">reset</p> <p>More PHSA Programs onboarding soon</p>

## PHSA BCT – Data Access Request (DAR) Form User Guide

### Step 5

You have successfully submitted your non-research record-level request!

The BCT team will review your request and will be in touch in due course.

[Close survey](#)

Thank you for completing Aggregate Data Request Form. Please note that you may be contacted by the program's Data Access Coordinator for further clarification on your request.

If you have any queries regarding your submission, please contact PHSA Research Services at: [researchadministration@phsa.ca](mailto:researchadministration@phsa.ca)

For any program specific inquiry, please contact:

Program	Contact
BC Early Hearing Program (BCEHP)	<a href="mailto:EHPsupport@phsa.ca">EHPsupport@phsa.ca</a>
Cardiac Services BC (CSBC)	<a href="mailto:csbcdatarequest@phsa.ca">csbcdatarequest@phsa.ca</a>
Perinatal Services BC (PSBC)	<a href="mailto:psbc.darc@phsa.ca">psbc.darc@phsa.ca</a>
BC Transplant (BCT)	<a href="mailto:gary.molloy@phsa.ca">gary.molloy@phsa.ca</a> <a href="mailto:parvesh.angrula@bct.phsa.ca">parvesh.angrula@bct.phsa.ca</a>